

GENERAL STAFF - TORNADO

Tornado Facility ICS Org Chart on next page

Tornado Watch: Is issued when conditions are favorable for the development of severe thunderstorms with the potential to produce tornados. Be familiar with the plan should the weather severity change or the watch is upgraded to a warning.

Tornado Warning: Is issued when there is a confirmed sighting of a tornado on the ground, when weather spotters report funnel clouds with a rotating thunderstorm, or a tornado signature is detected on Doppler radar.

Implement the plan only if a tornado or funnel cloud (tornado that has not touched ground) is reported in your area.

Tornado Warning Issued or Has Been Observed:

- Alert all staff when a Tornado Warning has been issued or reported.
- Identify an **INTERNAL** refuge within the facility, (eg. hallway or room with no or few windows) where you can quickly relocate clients, visitors and staff to. Avoid large rooms.
 - Indicate **INTERNAL** refuge areas: _____
- Contact EMS On-Call Supervisor via FleetNet to report a confirmed Tornado sighting and its location and direction if known.
- Under the direction of the Incident Commander, relocate all clients, visitors and staff to the **INTERNAL** refuge areas.
- Close all windows, drapes, doors and fire doors.
- Provide additional protection for clients by covering them with blankets, pillows mattresses, etc. Keep them away from windows.
- Monitor weather conditions until the warning has ended.



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INCIDENT COMMANDER - TORNADO

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Tornado Warning Issued or Has Been Observed:

- Designate a staff member to monitor the weather situation by either local TV weather channel, local radio station or via the internet.
 - Alert all staff when a Tornado Warning has been issued or reported.
 - Contact EMS On-Call Supervisor via FleetNet, "On-Call Supervisor this is _____, we have a Tornado Warning for our area."
Name of Facility
 - This will prompt the dispatch of the nearest EMS unit to monitor the storm for any sign of a tornado.
 - The EMS Crew will contact the facility to immediately notify if a tornado is spotted with location and direction.
 - Identify an **INTERNAL** refuge within the facility, (eg. hallway or room with no or few windows) where you can quickly relocate clients, visitors and staff to. Avoid large rooms. Indicate **INTERNAL** refuge areas: _____
 - If a Tornado is sighted or reported to the facility, initiate the internal relocation of all clients, staff and visitors to your **INTERNAL** refuge area.
 - Page over PA-"**ALL STAFF, MOVE ALL PERSONS TO THE INTERNAL REFUGE AREA**"x3 _____
Input directions to activate PA
 - Contact EMS On-Call Supervisor via FleetNet to report a confirmed Tornado sighting and its location and direction if known.
 - Attending EMS crew will respond to the facility to assist with Code Green.
 - Close all windows, drapes, doors and fire doors.
 - Provide additional protection for clients by covering them with blankets, pillows mattresses, etc. Keep them away from windows.
 - Monitor weather conditions until the warning has ended.
 - Notify everyone the warning has ended and return all clients to their rooms.
- OR**
- If the facility is damaged by the storm, assess for injury and damage to the structure. **Call 911** for assistance if required.
 - If damage is severe consider complete evacuation options. See Code Green.

Reporting Forms:

- Post Event Form-P2
- Facility Status Report Form-F5
- Incident Report Form QI-XVIII-311(a)



MANAGER - TORNADO

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COORDINATORS and/or MANAGER(s):

- Ensure that all clients and staff are accounted for and safe.
- Ensure continuity of client care.
 - Are additional / replacement staff required?
- Coordinate debriefing for staff / clients as required.
- Consult with the ARHA Executive, for providing the timely and correct release of information to the media.
- If the facility has been or will be evacuated; or injuries to clients occurs, then families of clients at the affected facility shall be notified of the event.
- If the event qualifies as a Critical Occurrence or Serious Workplace Incident, notify Executive member or designate as per policy QI-XVIII-311.
- Verify completion of all required forms and documentation as indicated below.**

Weather Monitoring:

- Manitoba Highways Conditions 1-877-627-6237 or www.gov.mb.ca/roadinfo
- Internet Reports: www.theweathernetwork.com or www.weatheroffice.gc.ca
- Radio Stations: CKLQ 880AM, STAR 94.7FM, HOT 101.1FM, KX96.1FM
- TV channels will vary with your local TV/cable providers. Check local or Canadian Weather stations.
- Saskatchewan Road Conditions 1-306-933-8333 or www.roadinfo.telenium.ca

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- Facility Status Report Form-F5
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ARHA Disaster & Emergency Response Plan

Tornado
August 19, 2008



Facility ICS – Organizational Chart

Suggested Initial Staffing for: TORNADO

