

ASSINIBOINE REGIONAL HEALTH AUTHORITY

Refuge & Relocation Supply List

Description	Delegate To	Completed
Notify Area Manager		Yes No
RELOCATION SITE		
Two persons to receive clients		Yes No
Person to establish temporary command centre		Yes No
Nurse to arrange medications from pharmacy, if required		Yes No
Nurse to determine staffing requirements and organize schedule for next 72 hours (all departments)		Yes No
Dietary staff to organize meal requirements.		Yes No
Incident Commander: Designate personnel to collect necessary supplies		Yes No
One person to arrange additional phones as necessary		Yes No

******These supplies will accompany staff and clients to the refuge area while they await relocation/re-entry.**

Collect the following materials and equipment and prepare them for transportation to the relocation site. Collect minimum quantities as time permits. The items are listed in order of priority.

GROUP 1 Items Code Green Stat – Must haves	Collected and Sent Please initial	Unable to Obtain Please initial
CLIENT CHARTS		
CLIENT MEDICATIONS & Med Records		
AED / CRASH CART Resuscitation equip.		

GROUP 2 Items Code Green take as required.	Collected and Sent Please initial	Unable to Obtain Please initial
IV Sets and Solutions		
Oxygen Supplies: Tanks, Concentrators		
Nebulizer Supplies and Masks (2-4)		
Portable Radios (All available)		
Suture kits (6)		
Portable Suction Equipment (2)		
Gloves 2 boxes each size		
Blue pads, Adult briefs and inserts (2/client min.)		
Towels, face cloths, blankets, Pillows		
Commode, Bed Pans, Urinals		
Mechanical Lift(s) and Slings		
Basins		
Gowns & Pajamas		
Pens, Paper, Markers Etc		
Valuables Envelopes		
Waterless Hand Cleaner		
Facility ICS Bin Disaster Plan Manuals		