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Minutes of the Assiniboine Regional Health Authority

Board of Directors

DATE: January 18, 2012

TIME: 1700 hours

PLACE: Conference Call

PRESENT: Dean Dietrich (Chair), Jacqueline Leforte, Leona Williams, Debbie Eastcott, Isobel Jarema, Terry Johnson, Randy Hodge, Laura McDougald – Williams, Barry French, Reginald Buss, Kelvin Nerbas, Pat Phillips and Marg McDonald.

REGRETS: Eva Whitebird and Kristine Janz

IN ATTENDANCE:

Penny Gilson – Chief Executive Officer
Kerry Takvam – VP Corporate Services
Pat Cockburn – VP Programs and Standards
Lara Bossert – Chief HR / Communications Officer
Debbie Clevett – VP Community Health Services
Meagan Perkin – Executive Assistant

1. CALL TO ORDER

Dean Dietrich, Chair called the meeting to order at 1703 hours.

2. ADOPTION OF AGENDA

The Board reviewed and approved the agenda. Item 6.1 Final Accreditation Report and 7.2 AHAC Nomination was added to the agenda.

MOTION: That the agenda of the regular ARHA Board of Directors meeting of January 18, 2012 be approved as amended.

MOVED BY: K. Nerbas

SECONDED BY: B. French

CARRIED

3. REVIEW & ADOPTION OF MINUTES

3.1 Regular Meeting Minutes – December 14, 2012

The minutes of the December 14, 2011 Board meeting were previously distributed and reviewed.

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MOTION: That the Assiniboine Regional Health Authority Board of Directors approve the minutes of the regular meeting held December 14, 2011 as circulated.

MOVED BY: L. Williams

SECONDED BY: J. LeForte

CARRIED

4. MONITORING

4.1 Finance Committee

5.1.1 November 30, 2011 Finance Report

The Board was provided copies of the November 30, 2011 financial statements and Finance Report for the Assiniboine Regional Health Authority.

The November 30, 2011 funding surplus reported on the financial statement is \$1,870,448. After adjustments for Due from/to Manitoba Health, as found in the finance report, the reported year to date funding shortfall is (\$33,648).

The November financial report identifies the 2011/12 Projected Year-End Funding shortfall of \$(1,368,046), which is equal to the budgeted shortfall.

Accumulated Net Assets – Unrestricted (Operating Equity) of \$6,598,350 will be used to cover the shortfall.

MOTION: That the Assiniboine Regional Health Authority Board of Directors approve the November 30, 2011 Financial Report showing a year-to-date funding shortfall of (\$33,648) and a projected year end funding shortfall of \$(1,368,046).

MOVED BY: P. Phillips

SECONDED BY: R. Hodge

CARRIED

4.2 Policy Review

4.2.1 GP-33 Handling of Complaints

The Board reviewed and approved this policy. No revisions were made.

MOTION: That the ARHA Board of Directors approve the Governance Process Policy GP-33 Handling of Complaints as presented.

MOVED BY: I. Jarema

SECONDED BY: L. McDougald-Williams

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5.2.2 GP-34 Language Policy

The Board reviewed and approved this policy. It was noted that the French Language Services Plan should be updated to reflect the new Vision, Mission, and Values statements. It was indicated that this report will be reviewed and updated again in 2012 /2013 and these changes will be incorporated at that time.

MOTION: That the ARHA Board of Directors approve the Governance Process Policy GP-34 Language Policy as presented.

MOVED BY: L. Williams

SECONED BY: M. McDonald

CARRIED

5.2.3 EL-10 Communication and Support to the Board of Directors

The Board reviewed and approved this policy.

MOTION: That the AHRA Board of Directors approve the Executive Limitation Policy EL-10 Communication and Support to the Board of Directors as presented.

MOVED BY: R. Hodge

SECONDED BY: J. LeForte

CARRIED

4.3 Board Monitoring Reports

4.3.1 EL-10 Communication and Support to the Board of Directors

The Board reviewed Executive Limitation monitoring report EL-10 Communication and Support to the Board of Directors as per the Executive Monitoring Report annual schedule.

MOTION: That the Assiniboine RHA Board of Directors approve the Executive Monitoring Report EL-10 Communication and Support to the Board of Directors as presented.

MOVED BY: P. Phillips

SECONDED BY: B. French

CARRIED

4.4 Board Quarterly Meeting Evaluation Report

The Board reviewed the evaluation results from the meetings held from September – December 2011. Overall there were very positive results and evidence that Board Members are satisfied in all areas evaluated for this report.

5. RISK MANAGEMENT/PATIENT SAFETY

5.1 Final Accreditation Report

The Final Accreditation report for the region has been received and will be

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available on the ARHA website.. The region did achieve a 95% compliance rate with the criteria used for reviews. If Board members would like a hard copy of the report, they are to contact the Corporate office.

6. DECISION ITEMS

6.1 Physician Privileges

The Board reviewed and approved the following physician privileges:

MOTION: That the ARHA Board of Directors approve physician privileges and appointment to Active Medical Staff for Dr. Ali (Deloraine), Dr. Daoud (Virден), and Dr. Uwabor (Virден) as recommended by the Medical Advisory Committee.

MOVED BY: R. Hodge

SECONDED BY: K. Nerbas

CARRIED

MOTION: That the Assiniboine RHA Board of Directors approve renewals of Medical Staff privileges for Dr. Berard (Treherne), Dr. Dixon (Treherne), Dr. Fitzgerald (Virден), Dr. Fortier (Treherne), Dr. Lee (Wawanesa), Dr. Roux (Virден) and Dr. Tarun (Treherne) as recommended by the Medical Advisory Committee.

MOVED BY: B. French

SECONDED BY: J. LeForte

CARRIED

6.2 Assiniboine Health Advisory Council Nomination

The Board approved the nomination of Randy Henuset as an Assiniboine Health Advisory Council appointment for the 2012/13 term as submitted by the RM of Pipestone. An annual nomination process for 2012 appointments will proceed this spring.

MOTION: That the ARHA Board of Directors approve the appointment of Randy Henuset to the Assiniboine Health Advisory Council for 201213.

MOVED BY: R. Hodge

SECONDED BY: P. Phillips

CARRIED

7. REPORTS

7.1 Executive Management Committee Report – January 2012

The Executive Management Committee report was circulated to the Board for information. The following were updates to the report:

- Mail drop will be going out to Carberry and Glenboro residents regarding changes to the shared on-call rotation due to Physician

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vacation coverage.

- There are ongoing nursing vacancies in many communities with Killarney, Carberry, Melita and Boissevain being the communities most impacted currently.
- The region will be rolling the Releasing Time to Care initiative out in Treherne.

7.2 Brandon RHA Report

M. McDonald reported that Brandon is also experiencing a critical staffing shortage in Health Care Aides and Nurses particularly in long term care.

8. CORRESPONDENCE

8.1 Letter to Minister re: the Board's commendation of Penny Gilson and a letter of reply from the province.

9. INFORMATION

Nothing further at this time.

BOARD MEMBER INQUIRES

Nothing brought forward at this time.

10. DATE AND TIME OF NEXT MEETINGS

February 15, 2012 at 5:30 pm at the RHA office in Souris.

February 7, 2012 Finance Conference call at 1215 hours.

11. ADJOURNMENT

MOTION: That the ARHA Board of Directors meeting held January 18, 2012 be adjourned.

MOVED BY: R. Hodge

SECONDED BY: I. Jarema

CARRIED

The meeting was adjourned at 1745 hours.

D. Dietrich, Board Chair

Penny Gilson, CEO